

## **Training Privacy Policy**

We are committed to protecting your personal information and ensuring your privacy. Our training program complies with Canadian and British Columbia privacy laws, including the Personal Information Protection and Electronic Documents Act (PIPEDA) and the BC Personal Information Protection Act (PIPA).

By submitting an enrolment form, or by contacting us via phone or email to participate in our training programs, you consent to the collection, use, and disclosure of your personal information as outlined in our privacy policy.

How We Protect Your Information:

Collection and Use: We only collect personal information necessary for providing our training services.

Storage and Security: Your information is stored securely using encryption and other security measures to prevent unauthorized access.

Access and Correction: You have the right to access your personal information and request corrections if needed.

Disclosure: As the health and safety association for BC forest workers and employers, we often have employers enrolling their workers in our training programs. We provide training records either to the individual or to the company that enrolled them. Records for COR programs and Faller Training and Certification may be shared with WorkSafeBC as required. If you enroll through a third-party training organization, your records may be shared with them. Otherwise, we do not share your personal information with third parties without your consent, unless required by law.

Credit Card Information: We use secure payment processors to handle credit card transactions, ensuring your payment details are protected.

Breach Notification: We will notify you if we become aware of a breach of your personal information.

If you have any questions or concerns about our training privacy practices, please contact us at thompson@bcforestsafe.org