

2026 HSA Initiatives Workplan Template

2020 Updated Version

As part of the ongoing effort to support the Health and Safety Associations (HSAs) in planning, reporting on, and assessing activities and outcomes, WorkSafeBC has reviewed and updated the HSA initiatives Workplan Template.

In 2020, WorkSafeBC conducted a survey to gather feedback from the HSAs on the Initiatives Workplan Template. We appreciate your feedback and have reviewed and analyzed the challenges and recommendations raised. The goals of this revised HSA Initiatives Workplan Template are to:

- Address major challenges that the HSAs have identified in the current HSA Initiatives Workplan Template
- Align the HSA Initiatives Workplan Template format with other WorkSafeBC templates (e.g. COR Workplan Template) to ensure consistency
- Improve reporting on initiative outcomes

Effective from May, 2020, the revised HSA Initiatives Workplan Template will be used by the HSAs. The HSA Initiatives Workplan Template will help you:

- **Align** your initiatives and activities with your strategic objectives/goals.
- **Plan** your initiatives or endeavour by outlining the activities to be accomplished, inputs needed, budget required, timeframes to follow, and outcome anticipated.
- **Manage** implementation of your initiatives by enabling you to track implementation against expectations
- **Report** on your progress in implementing the initiatives by sharing information in the "Workplan Measurement" section, and evaluate your outcomes by identifying the
 - Data collection methods to be used
 - Time frame(s) for collecting outcome evaluation data
 - Outcomes achieved at the end of the fiscal year
 - KPI alignment

WorkSafeBC expects the HSA Initiatives Workplan will reflect the scope and cost of your initiatives and assist by assigning a dollar value against the HSA's overall budget. Workplans are not intended to include all activities or initiatives undertaken by your organization in the upcoming year. Rather, focus on your **"key initiatives" or activities** you will undertake to address and impact the primary trends within your industry. You will explain what you are going to emphasize in the coming year; in most cases, you will have two or three key initiatives and rarely will you have more than five.

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WorkSafeBC Management Comments 30

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Section A: HSA Overview

HSA Name	BC Forest Safety Council
Year of Workplan	2026

HSA Vision
<i>Every Forestry Worker Goes Home Safe. Every day.</i>
HSA Mission
<i>Support Industry Eliminate Work-related Deaths and Serious Injuries</i>

Section B: Summary of Strategic Objectives and Initiatives (Training)

Based on the information from your strategic plan, please kindly indicate (at a high level) the strategic objectives/priorities of your organization for the upcoming year, and the **key initiatives** that your HSA has planned out under each objective/priority. In most cases, you will have two or three key initiatives and rarely will you have more than five.

#	Strategic Objective/Priority	Key Initiative (note: there could be multiple initiatives under the same strategic objective)	Time Frame	KPI
1	Increase access to training materials and programs to permit industry to train more people. Modernize and maintain programs and resources	1.1 Evaluate and develop new resources to support gaps and areas of continuous improvement for forest worker safety in equipment tip-overs, prime contractor, respectful workplaces, chainsaw use, working	Jan – Dec 2026	Increase industry access to training material.

		around wildlife and others, where applicable. 1.2 Update existing courses and worker resources to align with current regulations and shifts in industry, and improve user experience, mobile friendliness, and overall quality of the resources. Focus will be on the following resources: Combustible Dust, Assessor, SAFE Companies initial and recurrency training; and language capacity		
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Section C: Workplan Template – Initiative 1.1

Based on the initiatives you have identified in the [Section B](#), indicate the key activities you will undertake **under each initiative** (focus on activities that will incur high budget/cost). **Please complete one workplan for each initiative.**

Initiative	<i>Evaluate and develop new resources to support gaps and areas of continuous improvement for forest worker safety in equipment tip-overs, prime contractor, respectful workplaces, chainsaw use, working around wildlife and others, where applicable.</i>
Initiative Goal/ Expectation	<i>The goal of this initiative is to respond to gaps that been identified advisory committees by developing targeted, high-quality industry resources.</i>

Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 1: Workplan Details List the key activities you will undertake in this initiative.						
Activity Description	Activity Category <i>(Note: this should align with info from your budget template)</i>	Inputs	Budget	Time Frame/ Completion Date	Anticipated Output	Actual Output
Evaluate the opportunity to develop new resources aligned with BCFSC and advisory committee priorities.	Research Other type:	Three internal staff	Internal resources only		Gaps identified where online, or in-person courses are determined to be the most effective intervention to meet forestry worker needs.	
Development of training	Training Other type:	Three internal staff; two contract developers, SME group(s)	\$75,000		3-4 online or in-person courses developed, including appropriate standards and curriculum. This would be in addition	

					to other courses that are already being developed.	
Pilot training materials and courses	Training Other type:	Three internal staff; two contract developers, SME group(s)	\$15,000		Test course materials and instructional methods with subject matter experts to ensure effectiveness of training.	

You must report outcomes using the same workplan template (outlined below) and submit to WorkSafeBC with the annual report, according to the timeline specified in the funding contract. Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 2: Workplan Measurement

Based on all the activities you have completed, please evaluate what outcomes have been achieved, how data was collected (e.g. surveys, interviews, etc.), and whether the outcomes align with your KPIs for the initiative. If the outcome indicator is long term, please provide evidence on what milestones have been achieved at the end of this fiscal year.

Outcome Indicator	Outcome Type	Time Frame	Please specify date	Data Collection	Evaluate Outcomes Achieved For medium/long term outcomes, evaluate milestones achieved at the end of <u>this</u> fiscal year
Greater than 25 people accessing new online course materials after 1 year.	Behaviour-Based Outcomes Other outcome type:	Medium Term 1~3 years	Dec 2027	Internal review of course data	
Greater than 10 people attending new in-person training events after 1 year.	Behaviour-Based Outcomes Other outcome type:	Medium Term 1~3 years	Dec 2027	Internal review of course data	

Below are blank templates pre-copied for you. Please click on the "expanding sign" on the left of the heading to expand the template and fill out one for each initiative indicated in [Section B](#). Please update initiative numbers accordingly.

Section C: Workplan Template – Initiative 1.2

Based on the initiatives you have identified in the [Section B](#), indicate the key activities you will undertake **under each initiative** (focus on activities that will incur high budget/cost). **Please complete one workplan for each initiative.**

Initiative	<i>Update existing courses and worker resources to align with current regulations and shifts in industry, and improve user experience, mobile friendliness, and overall quality of the resources. Focus will be on the following resources: Combustible Dust, Assessor, and language capacity.</i>
Initiative Goal/ Expectation	<i>The goal of this initiative is to ensure that BCFSC resources remain relevant and effective in the face of improving technology, changing regulations, industry shifts, and evolving client expectations.</i>

Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 1: Workplan Details List the key activities you will undertake in this initiative.						
Activity Description	Activity Category <i>(Note: this should align with info from your budget template)</i>	Inputs	Budget	Time Frame/ Completion Date	Anticipated Output	Actual Output
Identify key areas of improvement for resources and prioritize update efforts to focus on the most critical changes first	Training Other type:	Three internal staff	Internal resources only	Q1 2026	Prioritization matrix for resource updates.	
Resource improvement	Training Other type:	Three internal staff; two contract	\$80,000	Dec 2026	4-5 updated resources available for testing and pilot	

		developers; SME group(s)				
Testing updates to resources	Training Other type:	Three internal staff; two contract developers; SME group(s)	\$20,000	Dec 2027	Test course materials and instructional methods with subject matter experts to ensure effectiveness of training.	

You must report outcomes using the same workplan template (outlined below) and submit to WorkSafeBC with the annual report, according to the timeline specified in the funding contract. Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 2: Workplan Measurement

Based on all the activities you have completed, please evaluate what outcomes have been achieved, how data was collected (e.g. surveys, interviews, etc.), and whether the outcomes align with your KPIs for the initiative. If the outcome indicator is long term, please provide evidence on what milestones have been achieved at the end of this fiscal year.

Outcome Indicator	Outcome Type	Time Frame	Please specify date	Data Collection	Evaluate Outcomes Achieved
An increase of 5% access to online training materials 1 year following update	Behaviour-Based Outcomes Other outcome type:	Medium Term 1~3 years	Dec 2027	Review of internal Learning Management System and resource sharing agreement data.	For medium/long term outcomes, evaluate milestones achieved at the end of <u>this</u> fiscal year.

Section B: Summary of Strategic Objectives and Initiatives (Falling)

Based on the information from your strategic plan, please kindly indicate (at a high level) the strategic objectives/priorities of your organization for the upcoming year, and the **key initiatives** that your HSA has planned out under each objective/priority. In most cases, you will have two or three key initiatives and rarely will you have more than five.

#	Strategic Objective/Priority	Key Initiative (note: there could be multiple initiatives under the same strategic objective)	Time Frame	KPI
1	Modernize and maintain programs and resources. Expand regional engagement focusing on high-risk activities and by increasing employer awareness of industry guidelines, best practices and Occupational Health and Safety Regulation.	2.1 Review current resources for Prime Contractor status and develop criteria for qualification. 2.2 Review and update the roles and responsibilities of the Falling Supervisor, clearly defining qualification requirements. 2.3 Continue development of a planning and conducting resource that will heighten the understanding of the Qualified Prime Contractor's roles and responsibilities. 2.4 Review of the BC Faller Training Standard, communicating final product to industry.	2026-2027	Increased industry understanding of Qualified Prime Contractor and the roles and responsibilities. Increased industry understanding of a Qualified Falling Supervisor. Resource made available to industry. Resource made available to industry.

Section C: Workplan Template – Initiative 2.1

Based on the initiatives you have identified in the [Section B](#), indicate the key activities you will undertake **under each initiative** (focus on activities that will incur high budget/cost). **Please complete one workplan for each initiative.**

Initiative	2.1 Review current resources for Prime Contractor status and develop criteria for qualification.
Initiative Goal/ Expectation	Prime contractor status continues to be problematic in industry with multiple Primes being assigned per sight and/or Prime being assigned to those that are not qualified. Review and updating of the current resources will take place along with development of criteria for qualification for Prime Contractors.

Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 1: Workplan Details List the key activities you will undertake in this initiative.						
Activity Description	Activity Category <i>(Note: this should align with info from your budget template)</i>	Inputs	Budget	Time Frame/ Completion Date	Anticipated Output	Actual Output
Review current resources and update as necessary.	Consultation Services	Contract consultant, Subject matter experts, FTAC members, BCFSC Staff (Training, SAFECO & Falling)	\$10,000	Jan – Dec 2026	Updated resources for industry.	
Develop a list of criteria for qualification.	Consultation Services	Contract consultant, Subject matter experts,	\$15,000	Jan – Dec 2026	Resource for industry.	

		FTAC members, BCFSC Staff (Training, SAFECO & Falling)				
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You must report outcomes using the same workplan template (outlined below) and submit to WorkSafeBC with the annual report, according to the timeline specified in the funding contract. Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 2: Workplan Measurement

Based on all the activities you have completed, please evaluate what outcomes have been achieved, how data was collected (e.g. surveys, interviews, etc.), and whether the outcomes align with your KPIs for the initiative. If the outcome indicator is long term, please provide evidence on what milestones have been achieved at the end of this fiscal year.

Outcome Indicator	Outcome Type	Time Frame	Please specify date	Data Collection	Evaluate Outcomes Achieved For medium/long term outcomes, evaluate milestones achieved at the end of <u>this</u> fiscal year
Outcome Indicator: Increase industry understanding of prime contractor roles and responsibilities.	Knowledge-Based Outcomes	Medium Term 1~3 years	2026 Jan – 2027 Dec	Uptake of resources from industry – able to collect this data from BCFSC website and social media platforms.	
Outcome Indicator: Industry ensures Prime Contractors are qualified by using the developed criteria.	Knowledge-Based Outcomes	Medium Term 1~3 years	2026 Jan – 2027 Dec	Ongoing engagement with industry groups.	

Below are blank templates pre-copied for you. Please click on the "expanding sign" on the left of the heading to expand the template and fill out one for each initiative indicated in [Section B](#). Please update initiative numbers accordingly.

Section C: Workplan Template – Initiative 2.2

Based on the initiatives you have identified in the [Section B](#), indicate the key activities you will undertake **under each initiative** (focus on activities that will incur high budget/cost). **Please complete one workplan for each initiative.**

Initiative	1.2 Review and update the roles and responsibilities of the Falling Supervisor, clearly defining qualification requirements.
Initiative Goal/ Expectation	There continues to be a misunderstanding of certified versus qualified as well as a clear understanding of the definition of qualified with regards to falling supervisors. Engagement with industry groups, subject matter experts and WorkSafeBC will be undertaken to create criteria for qualification for falling supervisors.

Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 1: Workplan Details List the key activities you will undertake in this initiative.						
Activity Description	Activity Category <i>(Note: this should align with info from your budget template)</i>	Inputs	Budget	Time Frame/ Completion Date	Anticipated Output	Actual Output
Develop criteria for qualification for falling supervisors.	Consultation Services	Subject matter experts, FTAC members, BCFSC Staff (Falling)	\$15,000	Jan – Dec 2026	Resource for industry and potential updates to the current Falling Supervisor Program.	

You must report outcomes using the same workplan template (outlined below) and submit to WorkSafeBC with the annual report, according to the timeline specified in the funding contract. Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 2: Workplan Measurement

Based on all the activities you have completed, please evaluate what outcomes have been achieved, how data was collected (e.g. surveys, interviews, etc.), and whether the outcomes align with your KPIs for the initiative. If the outcome indicator is long term, please provide evidence on what milestones have been achieved at the end of this fiscal year.

Outcome Indicator	Outcome Type	Time Frame	Please specify date	Data Collection	Evaluate Outcomes Achieved For medium/long term outcomes, evaluate milestones achieved at the end of <u>this</u> fiscal year
Outcome Indicator: Increase industry understanding of what makes a falling supervisor qualified.	Knowledge-Based Outcomes	Medium Term 1~3 years	2026 Jan – 2027 Dec	Ongoing engagement with industry to ensure understanding.	

Section C: Workplan Template – Initiative 2.3

Based on the initiatives you have identified in the [Section B](#), indicate the key activities you will undertake **under each initiative** (focus on activities that will incur high budget/cost). **Please complete one workplan for each initiative.**

Initiative	1.3 Continue development of a planning and conducting resource that will heighten the understanding of the Qualified Prime Contractor's roles and responsibilities.
Initiative Goal/ Expectation	Proper planning and conducting on a worksite are instrumental in ensuring every worker goes home safe, every day. In 2026, the BCFSC will engage with industry subject matter experts to create a resource that supports this activity at all levels and points of contact on a worksite, from engineering and layout, to road building, harvesting, deactivation and silviculture work, ensuring that all parties are responsible for the work they perform and the handoff to the next phase.

Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 1: Workplan Details List the key activities you will undertake in this initiative.						
Activity Description	Activity Category <i>(Note: this should align with info from your budget template)</i>	Inputs	Budget	Time Frame/ Completion Date	Anticipated Output	Actual Output
Review and continue development on a resource for planning and conducting a worksite.	Consultation Services	Contract consultant, Subject matter experts, FTAC members, BCFSC Staff (Falling)	\$15,000	Jan – Dec 2026	Resource for industry.	

You must report outcomes using the same workplan template (outlined below) and submit to WorkSafeBC with the annual report, according to the timeline specified in the funding contract. Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 2: Workplan Measurement

Based on all the activities you have completed, please evaluate what outcomes have been achieved, how data was collected (e.g. surveys, interviews, etc.), and whether the outcomes align with your KPIs for the initiative. If the outcome indicator is long term, please provide evidence on what milestones have been achieved at the end of this fiscal year.

Outcome Indicator	Outcome Type	Time Frame	Please specify date	Data Collection	Evaluate Outcomes Achieved For medium/long term outcomes, evaluate milestones achieved at the end of <u>this</u> fiscal year
Outcome Indicator: Increase industry understanding of the roles and responsibilities with planning and conducting of the work on a worksite.	Knowledge-Based Outcomes	Medium Term 1~3 years	2026 Jan – 2027 Dec	Ongoing engagement with industry groups.	

Section C: Workplan Template – Initiative 2.4

Based on the initiatives you have identified in the [Section B](#), indicate the key activities you will undertake **under each initiative** (focus on activities that will incur high budget/cost). **Please complete one workplan for each initiative.**

Initiative	Review and communicate the updated BC Faller Training Standard to industry.
Initiative Goal/ Expectation	WorkSafeBC has recently released the BC Faller Training Standard to FSAC. The BCFSC, along with the FTAC representative, will review and provide feedback, ensuring the content aligns with the resources that we currently use in our day-to-day activities. Once the Standard has been agreed upon by all parties, BCFSC will communicate the updates to industry as well as provide advocacy where required.

Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 1: Workplan Details List the key activities you will undertake in this initiative.						
Activity Description	Activity Category <i>(Note: this should align with info from your budget template)</i>	Inputs	Budget	Time Frame/ Completion Date	Anticipated Output	Actual Output
Review and provide feedback on the BC Faller Training Standard draft.	Conference/ Convention/ Meeting	FTAC member and BCFSC Faller Dept staff.	\$6,600	Jan – Dec 2026	Resource for industry.	

You must report outcomes using the same workplan template (outlined below) and submit to WorkSafeBC with the annual report, according to the timeline specified in the funding contract. Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 2: Workplan Measurement Based on all the activities you have completed, please evaluate what outcomes have been achieved, how data was collected (e.g. surveys, interviews, etc.), and whether the outcomes align with your KPIs for the initiative. If the outcome indicator is long term, please provide evidence on what milestones have been achieved at the end of this fiscal year.					
Outcome Indicator	Outcome Type	Time Frame	Please specify date	Data Collection	Evaluate Outcomes Achieved For medium/long term outcomes, evaluate milestones achieved at the end of <u>this</u> fiscal year
Increase industry knowledge and understanding of the BC Faller Training Standard.	Knowledge-Based Outcomes	Short Term <1 year	2026 Jan – Dec	Ongoing engagement with industry.	

Section B: Summary of Strategic Objectives and Initiatives (Transportation & Northern Safety)

Based on the information from your strategic plan, please kindly indicate (at a high level) the /priorities of your organization for the upcoming year, and the **key initiatives** that your HSA has planned out under each objective/priority. In most cases, you will have two or three key initiatives and rarely will you have more than five.

#	Strategic Objective/Priority	Key Initiative (note: there could be multiple initiatives under the same strategic objective)	Time Frame	KPI
1.	Increase access to training materials and programs to permit industry to train more people.	1.1 Develop and promote competency-based program materials and resources and support industry stakeholders in program delivery of training courses for Professional Industry Drivers with a focus on log and fibre hauling, utilizing strategies that maximize knowledge retention while considering the various demographics and locations of employers.	Jan – Dec 2026	Increase professional industry driver competence core driving skills by providing training and related support specific to the skills required to operate log and wood fibre transport trucks. Target 10 new drivers trained and assessed. Continue to support the delivery of BCFSC's Assessment and Professional Endorsement Program for Log Truck Drivers.
	Modernize and maintain programs and resources	1.2 Support industry stakeholders in program delivery of both internal and external training courses for ORV(ATV/UTV) operators utilizing strategies that maximize knowledge retention while considering the various demographics and locations of employers.	Jan – Dec 2026	Update and improve training course content and materials. Complete moderator session with franchise contract trainer instructors to identify gaps in course/training materials. Finalize Train the Trainer course materials. Execute quality assurance program

	Modernize and maintain programs and resources	1.3 Support industry stakeholders in program delivery of both internal and external training courses for Resource Road Driver including a Train the Trainer Program utilizing strategies that maximize knowledge retention while considering the various demographics and locations of employers.	Jan – Dec 2026	Review and improve course materials with required or optional lesson plan content. Complete moderator session with franchise contract trainer instructors to identify gaps in course/training materials. Expand resources to support internal trainer program. Execute quality assurance program.
	Expand regional engagement focusing on high-risk activities and by increasing employer awareness of industry guidelines, best practices and Occupational Health and Safety Regulation.	1.4 Develop erosion and sediment control Best Practices and Standards for industry stakeholders to implement after completion of primary harvesting activities that reduce the risk of injury for forestry workers required to re-enter worksites after primary harvesting activities.	Jan – Dec 2026	Create workshop course content for industry adoption. Complete awareness, and promotional content materials for best practices.
2	Research, identify, and promote innovation and technology that reduces risk exposures across forestry operations.	2.1 Research and evaluation of log load securement technology that reduces or eliminates risk of injury. Finalize field testing of RaptorSafe auto tensioning systems phase 1 and Trinder load securement technology phase 2.	Jan – Dec 2026	Research options for automated log load securement. Implement study(s) to assess suitability for implementation in BC to help reduce or eliminate injuries.

Section C: Workplan Template – Initiative 3.1

Based on the initiatives you have identified in the [Section B](#), indicate the key activities you will undertake **under each initiative** (focus on activities that will incur high budget/cost). **Please complete one workplan for each initiative.**

Initiative	Support quality competency-based training and professional assessments for industry drivers utilizing strategies that maximize knowledge retention while considering the various demographics and locations of employers.
Initiative Goal/ Expectation	1. Provide industry drivers with quality training and assessment to increase driver competence in core driving, loading and unloading knowledge and skills. 2. Provide training materials and standard through BCFSC learning management system to improve training delivery (e.g. extend reach to various demographics and locations).

Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 1: Workplan Details List the key activities you will undertake in this initiative.						
Activity Description	Activity Category (Note: this should align with info from your budget template)	Inputs	Budget	Time Frame/ Completion Date	Anticipated Output	Actual Output
Review and incorporate new or revised training materials in learning management system	Consultation Services Other type:	Education consultant	\$1000	Jan. – Dec. 31,2026	Up to date training materials and standard available through BCFSC learning management system	
Conduct training and assessment	Training Other type:	2 staff, 3 assessors	\$4000	Jan. – Dec. 31,2026	10 industry truck drivers trained and assessed.	

Advertising	Marketing/Out reach	Staffing resources	No cost specifically allocated to this item. Salaries will be majority of the cost.	Jan. – Dec. 31, 2026	Social media/ videos, newsletters and website	
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You must report outcomes using the same workplan template (outlined below) and submit to WorkSafeBC with the annual report, according to the timeline specified in the funding contract. Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 2: Workplan Measurement Based on all the activities you have completed, please evaluate what outcomes have been achieved, how data was collected (e.g. surveys, interviews, etc.), and whether the outcomes align with your KPIs for the initiative. If the outcome indicator is long term, please provide evidence on what milestones have been achieved at the end of this fiscal year.					
Outcome Indicator	Outcome Type	Time Frame	Please specify date	Data Collection	Evaluate Outcomes Achieved For medium/long term outcomes, evaluate milestones achieved at the end of <u>this</u> fiscal year
# of people trained and assessed	Knowledge-Based Outcomes Other outcome type:	Short Term <1 year	2026	# of people trained and assessed	

Section C: Workplan Template – Initiative 3.2

Based on the initiatives you have identified in the [Section B](#), indicate the key activities you will undertake **under each initiative** (focus on activities that will incur high budget/cost). **Please complete one workplan for each initiative.**

Initiative	Deliver quality competency-based training support for ORV (ATV/UTV) operators utilizing strategies that maximize knowledge retention while considering the various demographics and locations of employers.
Initiative Goal/ Expectation	1. Provide Industry with quality Internal and external training resources and support to increase ORV (ATV/UTV) operator competence in core operating skills.

Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 1: Workplan Details List the key activities you will undertake in this initiative.						
Activity Description	Activity Category <i>(Note: this should align with info from your budget template)</i>	Inputs	Budget	Time Frame/ Completion Date	Anticipated Output	Actual Output
Support industry stakeholders in program delivery of both internal and external training courses for ORV (ATV/UTV) operators.	Training Other type:	Education consultant, Staffing resources	\$10,000	Jan. – Dec. 31, 2026	Updated and improved training course content and materials. Moderator session completed. Internal Trainer course materials completed. Quality assurance program executed.	

Advertising	Marketing / Outreach	Staffing resources	No cost specifically allocated to this item. Salaries will be majority of the cost	Jan. – Dec. 31,2026	Social media/ video, newsletters and website	
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You must report outcomes using the same workplan template (outlined below) and submit to WorkSafeBC with the annual report, according to the timeline specified in the funding contract. Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 2: Workplan Measurement

Based on all the activities you have completed, please evaluate what outcomes have been achieved, how data was collected (e.g. surveys, interviews, etc.), and whether the outcomes align with your KPIs for the initiative. If the outcome indicator is long term, please provide evidence on what milestones have been achieved at the end of this fiscal year.

Outcome Indicator	Outcome Type	Time Frame	Please specify date	Data Collection	Evaluate Outcomes Achieved For medium/long term outcomes, evaluate milestones achieved at the end of <u>this fiscal year</u>
Internal trainer resources available to industry. Moderator Sessions Completed. Training materials updated, communicated and available via web. Quality assurance executed.	Knowledge-Based Outcomes Other outcome type:	Short Term <1 year	2026		

Section C: Workplan Template – Initiative 3.3

Based on the initiatives you have identified in the [Section B](#), indicate the key activities you will undertake **under each initiative** (focus on activities that will incur high budget/cost). **Please complete one workplan for each initiative.**

Initiative	Deliver quality competency-based internal and external training support for Resource Road Driver Training utilizing strategies that maximize knowledge retention while considering the various demographics and locations of employers.
Initiative Goal/ Expectation	1. Provide Industry with quality training resources and support to increase Resource Road Driver operator competence in core operating skills.

Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 1: Workplan Details List the key activities you will undertake in this initiative.						
Activity Description	Activity Category <i>(Note: this should align with info from your budget template)</i>	Inputs	Budget	Time Frame/ Completion Date	Anticipated Output	Actual Output
Support industry stakeholders in program delivery of both internal and external training courses for workers operating on Resource Roads.	Training Other type:	Education consultant, Staffing resources	\$8,000	Jan. – Dec. 31, 2026	Resources and program supported to reflect Resource Road Driver Training content, regulation, and industry practices. Quality assurance executed. Improved resources to support the Internal Trainer program. Material available via web and LMS. Moderator session completed.	

Advertising	Marketing / Outreach	Staffing resources	No cost specifically allocated to this item. Salaries will be majority of the cost	Jan. – Dec. 31, 2026	Social media/ video, newsletters and website	
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You must report outcomes using the same workplan template (outlined below) and submit to WorkSafeBC with the annual report, according to the timeline specified in the funding contract. Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 2: Workplan Measurement

Based on all the activities you have completed, please evaluate what outcomes have been achieved, how data was collected (e.g. surveys, interviews, etc.), and whether the outcomes align with your KPIs for the initiative. If the outcome indicator is long term, please provide evidence on what milestones have been achieved at the end of this fiscal year.

Outcome Indicator	Outcome Type	Time Frame	Please specify date	Data Collection	Evaluate Outcomes Achieved For medium/long term outcomes, evaluate milestones achieved at the end of <u>this fiscal year</u>
Moderator Sessions Completed. Materials updated, communicated and available via web and LMS. Quality assurance executed.	Knowledge-Based Outcomes Other outcome type:	Short Term <1 year	2026		

Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Section C: Workplan Template – Initiative 3.4

Based on the initiatives you have identified in the [Section B](#), indicate the key activities you will undertake **under each initiative** (focus on activities that will incur high budget/cost). **Please complete one workplan for each initiative.**

Initiative	Develop erosion and sediment control best Practices, Standards and Training for industry stakeholders to implement after completion of primary harvesting activities that reduce the risk of injury for forestry workers required to re-enter worksites after primary harvesting activities.
Initiative Goal/ Expectation	1. Provide Industry with quality resources, training and support to increase competency of industry workers planning and implementing sediment and erosion control measures on access roads post-harvest.

Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 1: Workplan Details List the key activities you will undertake in this initiative.						
Activity Description	Activity Category <i>(Note: this should align with info from your budget template)</i>	Inputs	Budget	Time Frame/ Completion Date	Anticipated Output	Actual Output
Support industry stakeholders in planning and implementing erosion and sediment control measures that reduce the risk of injury for forestry workers entering worksites after primary harvesting activities.	Training Other type:	Education consultant, Staffing resources	\$20,000	Jan. – Dec. 31,2026	Finalize BP/SWP materials. Pilot draft workshop. Develop promotional and awareness materials.	
Advertising	Marketing / Outreach	Staffing resources	No cost specifically allocated to this item. Salaries will be majority of the cost	Jan. – Dec. 31,2026	Social media/ newsletters and website.	

You must report outcomes using the same workplan template (outlined below) and submit to WorkSafeBC with the annual report, according to the timeline specified in the funding contract. Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 2: Workplan Measurement

Based on all the activities you have completed, please evaluate what outcomes have been achieved, how data was collected (e.g. surveys, interviews, etc.), and whether the outcomes align with your KPIs for the initiative. If the outcome indicator is long term, please provide evidence on what milestones have been achieved at the end of this fiscal year.

Outcome Indicator	Outcome Type	Time Frame	Please specify date	Data Collection	Evaluate Outcomes Achieved For medium/long term outcomes, evaluate milestones achieved at the end of <u>this fiscal year</u>
Finalize BP/SWP materials. Pilot training workshop. Develop and distribute promotional and awareness materials.	Knowledge-Based Outcomes Other outcome type:	Short Term <1 year	2026		

Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Section C: Workplan Template – Initiative 3.5

Based on the initiatives you have identified in the [Section B](#), indicate the key activities you will undertake **under each initiative** (focus on activities that will incur high budget/cost). **Please complete one workplan for each initiative.**

Initiative	Continue research into log load securement safety and develop resources to support the reduction of associated injury rates within log hauling
Initiative Goal/ Expectation	1. Provide industry members with the knowledge and resources to reduce injuries related to log load securement

Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 1: Workplan Details List the key activities you will undertake in this initiative.						
Activity Description	Activity Category <i>(Note: this should align with info from your budget template)</i>	Inputs	Budget	Time Frame/ Completion Date	Anticipated Output	Actual Output
Conduct field testing of automated log load securement technology via RaptorSafe phase 1 and Trinder system phase 2.	Consultation Services	1 staff, 2 consultants	\$30,000	2026 Jan – 2026 Dec	Pilot and report completed for RaptorSafe phase 1. Workplan and budget developed for RaptorSafe Phase 2. Pilot and report completed for Trinder system phase 2.	

You must report outcomes using the same workplan template (outlined below) and submit to WorkSafeBC with the annual report, according to the timeline specified in the funding contract. Please fill out below **columns highlighted in blue** when you complete the workplan. The **orange column** needs to be completed at the end of the fiscal year when all activities are completed.

Part 2: Workplan Measurement Based on all the activities you have completed, please evaluate what outcomes have been achieved, how data was collected (e.g. surveys, interviews, etc.), and whether the outcomes align with your KPIs for the initiative. If the outcome indicator is long term, please provide evidence on what milestones have been achieved at the end of this fiscal year.				
Outcome Indicator	Outcome Type	Time Frame	Please specify date	Data Collection
Pilot and report completed for Raptorsafe phase 1. Workplan and budget developed for Raptorsafe Phase 2. Pilot and report completed for Trinder system phase 2.	Other, please specify	Short Term <1 year	2026	
				Evaluate Outcomes Achieved • For medium/long term outcomes, evaluate milestones achieved at the end of <u>this</u> fiscal year.

WorkSafeBC Management Comments

Board Chair Approval

Dorey Henderson

Name



Signature

October 2, 2025

Date