

MANUFACTURING ADVISORY GROUP

2024-2026

WORK PLAN



MAG

Manufacturing Advisory Group



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MANUFACTURING ADVISORY GROUP (MAG)

2024-2026 Work Plan

STRATEGIC FRAMEWORK

Our Purpose

To establish a process of continuous safety improvement across the BC Forest Products Manufacturing Industry. To provide an environment free of injuries, incidents and close call events, where every worker goes home safe every day.

Responsibilities

The MAG CEO Steering Committee provides leadership, guidance and support. The Advisory Group will analyze incident data and emerging trends within Forest Products Manufacturing operations, leverage shared experiences and develop technical, process and safety management solutions to consistently and continuously improve safety performance. The MAG members openly share Best Safety Practices to support a quest for zero incidents.

The Manufacturing Advisory Group is responsible to:

- Champion, foster and communicate the importance of a safety culture
- Share agreed upon benchmarking and incident statistics
- Maintain SAFE Certification with the MAG –Safe Audit (including the Dust Module)
- Share safety Best Practices and have a collective commitment to cooperate on safety matters including learnings from critical incidents and best practices
- Develop and promote strategies and actions for continuous improvement of safety
- Distribute safety developments, Best Practices, news and other related information to enhance safety programs/results throughout the forest products manufacturing industry.

Accountability and Reporting

The Manufacturing Advisory Group (MAG) will consist of Safety Leaders from the Forest Products Manufacturing Industry: Sawmills (CU 714022), along with BC Forest Safety Council (BCFSC) staff. The MAG Committee will report regularly to the MAG CEO Steering Committee.

BC Forest Safety Council Relationship

The BC Forest Safety Council (BCFSC) provides a supportive role in the MAG activities as the Health and Safety Association (HAS) for Sawmills. The HSA is funded through a WorkSafeBC payroll levy that is passed on to the BCFSC.



BC Forest Safety

Safety is **good** business

KEY FOCUS AREAS FOR 2024-2026

MAG's priority areas are developed through a consultative process with MAG members, and MAG CEO's through a review of health and safety analytics, potential exposures, compliance and High Risk activities. The overriding objective is to identify those areas of greatest need and opportunity. Over the course of this Work Plan, initiatives may vary based on continuous review of industry best practices, emerging issues and results derived from both leading and lagging indicators.

1. LEADERSHIP TRAINING DEVELOPMENT
2. HAZARD ID AND CONTROL PROGRAM
3. SIGNIFICANT INCIDENT FAILURE POTENTIAL (SIFp)
4. BCFSC/HSA FOUNDATIONAL ACTIVITIES
 - a) MAG-SAFE AUDIT DEVELOPMENT AND OVERSIGHT
 - b) MAG SHARE/BUILD RESOURCES PROGRAM

FOCUS AREA DETAILS

1. LEADERSHIP TRAINING DEVELOPMENT

In collaboration with BCFSC, develop Supervisor Safety Training that enables our supervisors to better recognize and communicate safety processes and practices. Establishing training focus areas will help supervisors gain the required skills, behaviors and best practices to deliver on the goal that every worker goes home safe every day.

a) Wood Products Supervisor, Foundation Skills (online training):

Based on emerging trends and high-risk activities, develop supplemental supervisory training modules to build strength in safety foundation. Target: Q4-2026

Completed Modules:

- Module 1 - Cornerstones of Effective Safety Supervision, Business and regulatory requirements, Roles and Responsibilities of Safety Supervisor
- Module 2 - Due Diligence, Documentation policies procedures
- Module 3 - Training and orientation/ communication
- Module 4 - Hazard Id/Inspections/Investigations
- Module 5 - Effective communication
- Module 6 - Leadership – styles – tips and trick

b) Wood Products Supervisor, Supplemental modules (online training):

- Module 7 – Contractor Safety Management **Target:** Q2 2024
- Module 8 – SIFp Recognition and response **Target:** Q2 2025

c) Safety Leadership for Supervisors, Advanced Safety Leadership:

Develop tools and resources to enhance supervisory safety leadership skills in support of supervisor's professional development, training and competency.

- Complete supervisor online self-assessment tools **Target:** Q1 2024
- Develop superintendent competency evaluation tools **Target:** Q4 2024
- Develop resources for an instructor lead supervisor workshop that includes instructor guides and lesson plans to support company trainers in anchoring foundational and supplemental training concepts. **Target:** Q1 2024

2. HAZARD ID AND CONTROL PROGRAM

In collaboration with BCFSC, develop support to address emerging high-risk activity with the goal of every worker goes home safe every day.

- Develop tools and resources in support of regulatory conformance with upcoming changes to combustible dust regulation. **Target:** Q4 2023
- Develop tools and resources in support of industry performance improvement in the area of working at heights and fall protection. **Target:** Q3 2024
- Develop tools and resources in support of regulatory conformance with upcoming changes to Safeguarding and Lockout regulation. **Target:** Q3 2025

3. SIGNIFICANT INCIDENT FAILURE POTENTIAL

Develop resources and tools so that MAG can;

- Best communicate the function of the SIFp program and its merits to senior leaders within their organizations.
- Support MAG member companies to adopt and implement SIFp programs for their respective sites.
- Evaluate proactively the effectiveness of theoretical controls as measured against SIFp. **Target:** Q3 2024

4. BCFSC/HSA FOUNDATIONAL ACTIVITIES:

a) MAG-SAFE Audit Development and Oversight:

As a foundational and ongoing activity the BCFSC will provide overall management of the MAG Safe Audit activities under the direction of the MAG Safe Audit sub-group.

- BCFSC to analyze annual audit results and provide a detailed report on emerging trends in the Q1 MAG meeting the following year. **Target:** Q1-Annually
- BCFSC to work with MAG-Safe Audit sub-group to review and revise the MAG Safe audit based on a review of emerging trends from the annual review and regulatory changes. **Target:** Q2-Annually
- BCFSC to provide training and mentorship to MAG-Auditors to ensure they are auditing to the highest standards. Mandatory annual 2-day training and shadow audits will be performed with each auditor. **Target:** Q2-Annually
- BCFSC to provide a training workshop accessible to MAG member companies to aid in understanding the audit tool, audit preparation methods and value in completing internal review of audit modules. **Target:** Q2 2024 and annually going forward

b) MAG Share/Build Resources & Communication program

- In collaboration with BCFSC, coordinate and administer webinars, workshops and/or training based on content input from MAG committee.
- BCFSC to provide a platform to host and share industry best practices for MAG members. Information may include MAG incident data, MAG-SAFE Audit analytics, WorkSafeBC injury data, WorkSafeBC High Risk Strategy information to identify high hazard/risk events for focus.
- BCFSC to host and support MAG meetings and the Forest Industry Form (FIF) Manufacturing Technical Working Group (MTWG) meetings on a quarterly basis.
- BCFSC to coordinate and support communication of health and safety information relevant to forest products manufacturing. This may include crew talks, safety alerts, communication on available resources, safety shares and other safety related information developed or provided by the MAG group members.

IMPLEMENTATION OF THE WORK PLAN

MAG will have quarterly meetings to monitor progress on the Work Plan. MAG members will share responsibility for taking the lead on specific work plan items. Project leaders will provide updates quarterly to ensure oversight for deliverables. Project updates will be listed on the agenda for each meeting, recorded in the action items and shared in an accessible platform. This workplan will be reviewed annually and adjusted as required and agreed by MAG members.

MAG

Manufacturing Advisory Group



COASTLAND
Wood Industries Ltd.



KAL=SNIKOFF
TIMBER INSPIRES



TOLKO



West Fraser



Weyerhaeuser



Manufacturing Resources



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