

BC Forest Safety Council (Sawmills)

07-Sep-22 Date Prepared

Funding Period: From Jan 1, 2023 to Dec 31, 2023

Section 1: BUDGET - HSA OPERATIONS	ACTUAL		BUDGET	HSA OPERATIONS BUDGET				\$ Variance (b-a)	% Variance (b/a)
	2021 (12 months)	2022 YTD (6 months)	2022 Budget (a)	Year 1 2021	Year 2 2022	Year 3 2023 (b)	Total for 3 Years	2023 Budget vs 2022 Budget	2023 Budget vs 2022 Budget
Revenue:									
WorkSafeBC HSA Operations Funding	367,991	191,109	400,000			400,000	400,000	0	0%
Interest Revenue			0			0	0	0	-
Training/Course Revenue			0			0	0	0	-
Other Revenue (list individually)			34,618			0	0	-34,618	-100%
						0	0	0	-
Total Revenue	367,991	191,109	434,618	0	0	400,000	400,000	-34,618	-9%
Compensation Expense:									
Salaries	86,381	69,124	133,590			118,015	118,015	-15,575	-12%
Benefits	12,237	6,730	15,240			15,840	15,840	600	4%
Consultants & Contractors	142,350	26,621	98,400			95,330	95,330	-3,070	-3%
Other Expense:									
Accounting & Legal Fees	0	0	0			0	0	0	-
Advertising & Sponsorships	0		0			0	0	0	-
Board Expenses	15,413	5,929	31,000			31,000	31,000	0	0%
Building Maintenance & Repairs	0		0			0	0	0	-
Telecommunications & Freight	2,907	3,888	3,000			3,111	3,111	111	4%
Conference Registration and Meeting Expenses	52	2,050	0			0	0	0	-
Furniture & Equipment	0		0			0	0	0	-
Office Supplies	51		0			0	0	0	-
Property Taxes & General Insurance	0		0			0	0	0	-
Publications & materials	7,859	995	10,000			10,000	10,000	0	0%
Rent - Office	0		0			0	0	0	-
Technology	44,982	22,469	46,800			46,800	46,800	0	0%
Training - Staff	1,200		5,000			0	0	-5,000	-100%
Travel	9,324	15,204	12,000			12,000	12,000	0	0%
Miscellaneous	45,236	38,099	79,588			67,904	67,904	-11,684	-15%
Total Expenses	367,991	191,109	434,618	0	0	400,000	400,000	-34,618	-8%
Revenue less Expenses	0	0	0	0	0	0	0	0	-

Note: Any significant expense account (>\$50,000) included in 2023 budget and any significant variances (>20%) should be explained in Section 5 below.

Section 2: RESERVE FUND - HSA OPERATIONS				2021	2022	2023
Opening Balance					-	-
Drawdown (-)						
Add Surplus Retained in Reserve Fund						
Additional Funds Requested						
Ending Balance				-	-	-

Describe the reason(s) for any drawdown of HSA Reserve Fund in the current year

Section 3: COMPENSATION - HSA OPERATIONS	ACTUAL			HSA OPERATIONS BUDGET		
	2021	2022		Year 1 2021	Year 2 2022	Year 3 2023
<i>List the top ten highest compensated positions, including consultants (who are contracted on an ongoing basis), in the following annual compensation categories:</i>						
1. Number of positions with compensation \$1-\$39,999	1	1		1	1	1
2. Number of positions with compensation \$40,000-\$79,999						
3. Number of positions with compensation \$80,000-\$119,999	1	1		1	1	1
4. Number of positions with compensation \$120,000-\$159,999						
5. Number of positions with compensation \$160,000-\$199,999						
6. Number of positions with compensation \$200,000-\$249,999						
7. Number of positions with compensation \$250,000-\$299,999						
8. Number of positions with compensation \$300,000-\$349,999						
9. Number of positions with compensation \$350,000 and over						

Section 4: EXPENSE ALLOCATION - HSA OPERATIONS

a) Describe the method or formula used in the 2023 budget to allocate common expenses and/or overhead expenses shared between HSA operations and COR administration or shared between the organization's head office and HSA operations (e.g., based on staffing FTE or square footage of office)

The Council overhead allocation is allocated to lines of business in proportion to compensation costs. Compensation includes staff salaries and benefits, and consultants' fees. Compensation costs do not include fees and expenses paid to contractors involved in instruction and evaluation. The Council's COR funding includes 80% SAFE Companies total expenses (excluding Council overhead allocation) and 100% of COR administration total cost centre, including Council overhead allocation.

b) List the expenses and amounts that have been allocated according to method described in (a) and included in the 2023 budget in Section 1.

Rent for both offices; IT infrastructure costs (land line, cable, etc); all Xerox costs except for Transportation Safety dept.; payroll costs for CEO, CFO, Corporate Secretary / Senior Administrative Assistant, Receptionist, Accounting Assistant, IT Coordinator, Communications Specialist; all administrative expenses, including legal, audit, insurance, etc.

c) Has the expense allocation method used in the 2023 budget changed from previous year? If it has changed, explain why.

N/A

Section 5: EXPLANATION OF SIGNIFICANT EXPENSE AMOUNTS, SIGNIFICANT VARIANCES, AND FUNDING INCREASES

a) Provide an explanation for the funding increase over the 2022 funding amount, if applicable.

Funding decrease - prior years we had a carry-forward of funding but that has been fully utilized so no "other" revenue for 2023.

b) Provide an explanation for any funding increase over the 2023 funding forecast amount included rates setting, if applicable.

N/A

c) Any significant expense account (>\$50,000) included in the 2023 budget, excluding salaries, should be explained here.

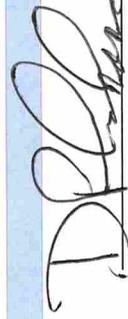
N/A

d) Any significant expense account variance (>20%), including salaries, between 2022 budget and 2023 funding request should be explained here.

Training - Staff has no budget for 2023 as nothing identified as being necessary.

Section 6: APPROVAL

Approved by Organization Board Chair:



(signature)

DAVE LELANE

(name)

Date Approved:

10/06/22