

# JHSC

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## JOINT HEALTH & SAFETY COMMITTEE



A joint health and safety committee (JHSC) is a team of worker and employer representatives working together to identify and help resolve occupational health and safety issues at their workplace.

Your safety committee carries out many functions such as workplace inspections, incident investigations, hazard identification, advising and providing recommendations on programs, policies, and work processes. These functions are an integral part of your company's commitment to workplace safety.

### What is JHSC?

- ✓ Key Characteristics of a Joint Health and Safety Committee?
- ✓ What could my role be on the Committee?



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## KEY CHARACTERISTICS OF JHSC

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- A safety committee must have at least four members consisting of both worker and employer representatives.
- Worker representatives on the committee are workers who do NOT exercise managerial functions at the workplace while management assigns the employer representatives.
- Worker representatives must be at least half of the committee members and represent every area and shift of your workplace.
- Committee members must have time off with pay for meetings and other committee functions such as inspections.
- The committee must prepare, post, and retain meeting minutes. Minutes are usually posted to a safety bulletin board, online, or on an intranet available to all staff. The names and work locations of committee members should also be posted.

## YOUR ROLE AS A COMMITTEE MEMBER

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- Committee members have the opportunity to make a difference in their workplace. They can raise concerns, advise and provide recommendations to the employer, and assist in inspections and investigations.
- Help to identify situations that may be unhealthy or unsafe for workers and advise on effective systems for responding to those situations;
- Consider and expeditiously deal with complaints relating to the health and safety of workers;
- Carry out any other duties and functions prescribed by regulation.
- Advise the employer on proposed changes to the workplace, including significant proposed changes to equipment and machinery, or the work processes that may affect the health or safety of workers;
- As a safety committee member, you must receive training and education to perform your duties and functions.

### Additional Resources:

- ✓ [Workers Compensation Act, Part 2,](#)
- ✓ [OHS Provision Occupational Health and Safety Regulations](#)
- ✓ [MSABC Training courses](#)



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