LOCKING OUT HAND TOOLS

Many workers don't think hand tools need to be locked out. However, if they are not locked out as required, serious injuries can occur.

When Locking Out Hand Tools:

- Isolate & remove power before servicing tool
- Ensure you are in control
- Tag out of service





LOCKING OUT HAND TOOLS



Isolate & Remove Power BEFORE Servicing

When using power tools, it is important to ensure you service and use them safely. **BEFORE** changing equipment blades and parts or doing adjustments, the power needs to be completely removed. Unplug or remove batteries **BEFORE** carrying out these tasks. Failure to do so can result in preventable injuries to you or others around you.

Ensure You Are in Control

When conducting maintenance or repairs to power hand tools, be sure the tool is unplugged. You should also be in complete control of the power cord at all times to ensure the tool is not accidentally plugged back in when maintenance or repairs are being completed.

Consider using lockout devices, such as a plug end cover, to prevent someone from plugging in the tool.

Tag Out of Service

If maintenance or repairs are needed on hand tools and cannot be completed, it should be tagged "OUT OF SERVICE". If the tool is inoperable or in need of immediate repairs, make other workers aware, disconnect from power and tag "OUT OF SERVICE" with required repairs noted.

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