



Course Outline

Course Objectives & Learning Outcomes

- Rules of procedure — Sample
- Rules of procedure — Template
- Refusing unsafe work: A four-step process
- Duty to Consult

Communication methods

- Meeting minutes — Sample 1
- Meeting minutes — Sample 2
- Forestry inspection checklist and report
- Facility inspection checklist and report
- Incident investigations timelines

Criteria for committee recommendations

- Committee recommendations — Template
- Sample recommendation
- Recommendations to Employer - Scenario 1 and Scenario 2

JHSC Evaluation Tool

- JHSC Evaluation – Scenario 1, 2, 3
- Committee planning tool
- Post-workshop self-assessment

Resources

- Selected Excerpts of OHS Regulation
- Meeting Agenda Template
- Meeting Minutes Template
- Forestry Inspection Checklist
- Facility Inspection Checklist
- Committee Evaluation Tool

