Course Outline

Cornerstones of Effective Safety Supervision
- Effective Supervision Is… Is Not…
- Due Diligence and Effective Supervision
- Who is a Supervisor?
- Business and Regulatory Requirements for Safety
- Focus on Safety
- Establishing Due Diligence
- Regulatory Requirements for Safety
- Due Diligence
- Three Rules for Due Diligence
- Best Practices for Due Diligence
- Roles, Responsibilities, and Duties for Safety
- Shared Responsibilities
- The Right and Responsibility to Refuse Unsafe Work
- Impact of the Supervisor's Role - Meetings
- Impact of the Supervisor's Role - Scenario notes

Documentation, Orientation and Training, and Hazard Control
- Documentation, Policies, and Procedures
- Standard Documentation
- Emergency Response Plan and Evacuation Plan
- First Aid Assessment and Workplace Safety Plan
- Reporting Incidents and Close Calls
- Corrective Action Log (CAL)
- Journal Notes
- Organizing Your Documentation
- Orientation, Training, and Skill Development
- Worker Orientation
- Young or New Workers
- 4 Step On-the-Job Training
- Competency Assessment and Benefits of Training
- Hazard Identification, Risk Assessment and Controls

- Hazards and Risks
- Worker Assessment - Fit for Work: Impairment
- Risk Assessment and Risk Tolerance
- Controlling Hazards
- Hazard Control Methods
- Forestry High Risk Strategy – notes
- Phase Congestion
- Roadside Debris - notes
- Inspections
- Requirements for Inspections, Investigations and Evaluations
- Inspections done by Workers

Appendix A

- OHSR Guideline G–D1–107: About OHSR Guidelines

Appendix B

- BC Forest Safety Council Resources

Appendix C

- Actions to Support a Safety Culture

Appendix D

- Dealing with Substance Abuse at Work

Appendix E

- Conflict in the Workplace

Appendix F

- Discipline

Appendix G

- Training Skills for Supervisors

Appendix H

- Phase Congestion Guiding Document