

Directions for use:

Use the risk matrix to rate the risk of exposure to COVID-19 for each phase of the planned activity.

If the planned activity is consistently high, look for alternate methods or means to reduce the risk rating.

Use the recommended controls described for each applicable phase of the activity and note any additional measures.

Use the Activity Assessment form on page 6 to document the overall risk for the activity and submit to your Director, Manager and/or Supervisor for approval.

Risk Matrix

	Impact				
		Minor	Moderate	Major	Extreme
Probability	Rare	Low	Low	Medium	Medium
	Unlikely	Low	Medium	Medium	Medium
	Moderate	Medium	Medium	Medium	High
	Likely	Medium	Medium	High	High
	Very likely	Medium	High	High	High

Required Personal Protective Equipment (PPE):

- Face mask(s)
- Medical or food safe gloves
- Safety glasses
- Disinfectant wipes or hand sanitizer

Recommended equipment:

- Soap and jug of water
- Garbage bag
- Paper towel (blue shop towel can also be used for improvised face mask if needed)
- Bag to place used non-disposable masks in prior to cleaning



Falling Safety Advisor Field Activity Risk Assessment & Controls - COVID-19

Travel

Mode	Points of Exposure	Risk Rating (L, M, H)	PPE Required	Controls
Private vehicle	Driver only			<ul style="list-style-type: none"> No passengers
	Refueling - pay at pump		<ul style="list-style-type: none"> Wipes Gloves (optional) 	<ul style="list-style-type: none"> Maintain physical distancing Wipe touch surfaces such as keypad, nozzle handle, credit card and receipt slots with disinfectant wipes Wash hands with soap and water or sanitize before entering vehicle Do not touch your face
Ferry	Stay in vehicle			
	Washroom use onboard		<ul style="list-style-type: none"> Mask Gloves (optional) 	<ul style="list-style-type: none"> Maintain physical distancing Limit touching surfaces Do not your touch face Put mask on in vehicle and remove when back in vehicle. Bag used mask for cleaning or disposal Wash hands with soap and water or sanitize hands before entering vehicle
Helicopter	Short flight crew moves		<ul style="list-style-type: none"> Mask Gloves Safety glasses 	<ul style="list-style-type: none"> Limit occupancy Follow helicopter provider and company protocols Use PPE Do not touch your face



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Float plane	20 min or longer duration flights		<ul style="list-style-type: none"> • Mask • Gloves • Safety glasses • Hearing protection 	<ul style="list-style-type: none"> • Maintain physical distancing when possible • Follow air provider protocols • Avoid touching surfaces • Use PPE • Do not touch your face
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Meals

Mode	Points of Exposure	Risk Rating (L, M, H)	PPE Required	Controls
Brought from home	Lunch or pre packed meals from home			<ul style="list-style-type: none"> • Bon appetite! Appropriate? • Wash hands with soap and water or use hand sanitizer
Groceries	Purchasing meal supplies		<ul style="list-style-type: none"> • Mask • Gloves 	<ul style="list-style-type: none"> • Maintain physical distancing • Follow store protocols • Remove mask and gloves prior to entering vehicle • Wipe down items with soap and water • Wash hands with soap and water or use sanitizer • Do not touch your face
Drive thru	Fast food		<ul style="list-style-type: none"> • Mask 	<ul style="list-style-type: none"> • Maintain physical distancing • Use tap to pay when possible • Wash hands with soap and water or use hand sanitizer • Do not touch your face
Take out or delivery	From restaurant or room service		<ul style="list-style-type: none"> • Mask 	<ul style="list-style-type: none"> • Maintain physical distancing • Pre-pay when ordering or use tap to pay when possible • Use 'place and retrieve' to take delivery to avoid being handed items • Wipe packing down with disinfecting wipes



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				<ul style="list-style-type: none"> Do not touch your face
Restaurant	Meal in restaurant			<ul style="list-style-type: none"> Maintain physical distancing Follow establishment protocols, observe that sanitary steps are being taken, distances maintained and PPE used Leave if protocols above not practiced by establishment, workers, or patrons Avoid touching surfaces, wash hands and/or use hand sanitizer Do not touch your face

Accommodations

Mode	Points of Exposure	Risk Rating (L, M, H)	PPE Required	Controls
Hotel	Check in		<ul style="list-style-type: none"> Mask 	<ul style="list-style-type: none"> Maintain physical distancing Learn establishment protocols and ensure they meet health officer orders. Leave if not in place and in practice Respect any barriers in use to protect workers Sanitize hands, credit card, and room key after payment Do not touch your face
	Common areas		<ul style="list-style-type: none"> Mask 	<ul style="list-style-type: none"> Maintain physical distancing Avoid touching surfaces Do not touch your face
	In room			<ul style="list-style-type: none"> Follow establishment protocols No outside guests
Camp	Orientation			<ul style="list-style-type: none"> Maintain physical distancing Learn camp protocols Sign off with own pen



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				<ul style="list-style-type: none"> • Avoid touching surfaces • Wash hands with soap and water or use hand sanitizer • Use PPE when physical distancing is not maintainable • Do not touch face
	Meals			<ul style="list-style-type: none"> • Maintain physical distancing • Follow camp protocols
	Washrooms			<ul style="list-style-type: none"> • Avoid touching surfaces • Wash hands with soap and water or use hand sanitizer
	In room			<ul style="list-style-type: none"> • Follow camp protocols • Ensure sanitation is done in accordance with WSBC and health officer orders

Onsite

Mode	Points of Exposure	Risk Rating (L, M, H)	PPE Required	Controls
Office	Orientation or document review		<ul style="list-style-type: none"> • Face mask • Gloves 	<ul style="list-style-type: none"> • Maintain physical distancing • Use PPE if not able to maintain physical distancing • Avoid touching surfaces • Wash hands with soap and water or use hand sanitizer • Wear gloves when reviewing documents
Muster point Outdoor	Orientation or safety briefing		<ul style="list-style-type: none"> • Face mask • Gloves (optional) 	<ul style="list-style-type: none"> • Maintain physical distancing • Use own pen to sign off • Wash hands with soap and water or use hand sanitizer
Field site (forest)	Activity		<ul style="list-style-type: none"> • Face mask • Gloves • Safety glasses 	<ul style="list-style-type: none"> • Maintain physical distancing • Use PPE when physical distancing is not maintainable or touching common surfaces like hand tools



Activity Assessment Form

Date of Activity:						
FSA/Safety Advisor/QST Name:						
Activity Type:						
Participant/Company Name:						
Muster Point:						
Crew Size:						
Worksite Location:						
Worksite COVID-19 protocols confirmed:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No		
Travel Method:						
Day or Overnight Trip:	<input type="checkbox"/>	Day	<input type="checkbox"/>	Overnight		
Accommodations:	<input type="checkbox"/>	Confirm there are protocols in place before booking.				
PPE Available:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No		
Other Equipment Required:						
Overall Risk Rating (L, M, H)	<input type="checkbox"/>	Low	<input type="checkbox"/>	Medium	<input type="checkbox"/>	High

COVID-19 procedures to be adhered to:

1. Maintain physical distancing
2. Wash your hands with soap and water regularly
3. Use hand sanitizer as needed after touching common items
4. PPE must be used when physical distancing is not maintainable
5. Wear gloves when touching or handling common surfaces including tools and equipment
6. Use own pen when signing documentation
7. Travel by yourself in your vehicle to and from worksite
8. Do not touch your face
9. Review and follow all onsite Safe Work Procedures at the field activity site

Signed by FSA/Safety Advisor/QST: _____

Approved by: _____