

# COVID-19

## PROVIDING SAFE & EFFECTIVE MEETINGS



AS OUR WORKPLACES CONTINUE TO OPERATE THROUGHOUT THE COVID PANDEMIC IT'S IMPORTANT TO ENSURE THE SAFETY OF YOUR WORKERS DURING YOUR CREW TALKS. HERE ARE SOME SAFE PRACTICES TO CONSIDER:

- WORKERS SHOULD MAINTAIN PHYSICAL DISTANCING OF 2M DURING THE MEETING.
- PERFORM THE CREW TALKS OUTDOORS OR ELECTRONICALLY.
- PROVIDE WORKERS WITH HANDWASHING STATIONS OR SANITIZER AND POST SIGNAGE THAT IDENTIFIES THEIR LOCATION.
- WHEN USED CORRECTLY, NON-SURGICAL FACE MASKS OR FACE SHIELDS MAY ALSO BE WORN TO REDUCE THE TRANSMISSION OF COVID19 IF WORKERS ARE NOT ABLE TO MAINTAIN DISTANCING OF 2M OR MORE.
- ANY HIGH TOUCH AREAS IN THE CREW TALK AREA NEED TO BE SANITIZED BEFORE AND AFTER THE MEETING.
- EMPLOYERS MUST BE VIGILANT TO ENSURE NO WORKERS WITH COVID 19 SYMPTOMS, (SORE THROAT, FEVER, SNEEZING OR COUGHING), ARE PRESENT IN ANY WORKPLACE.



**BC Forest Safety**

Safety is **good** business

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### COVID 19 MAY HAVE ADDED AN ADDITIONAL LAYER OF WORKER CONCERNS DURING YOUR WORKPLACE CREW TALKS.

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**START OF EACH CREW TALK BY REMINDING THEM OF THE VARIOUS SAFETY PRECAUTIONS THAT WILL KEEP THEM SAFE.**

**ASK YOUR WORKERS TO CONTRIBUTE THEIR IDEAS OR CONCERNS ABOUT COVID 19 AT THE START OF EACH CREW TALK AND ADDRESS THEM BEFORE COVERING THE SAFETY TOPIC FOR THAT DAY.**

**ENCOURAGE YOUR WORKERS TO ACTIVELY PARTICIPATE DURING THE CREW TALKS BY:**

- **ARRIVING PREPARED WITH BRIEFING NOTES AND SOME QUESTIONS TO ASK**
- **ASK WORKERS TO TURN OFF THEIR PHONES OR PUT THEM DOWN**
- **CLEARLY COMMUNICATE SHORT, CONCISE POINTS**
- **DON'T LECTURE BUT ASK QUESTIONS THAT WILL ENCOURAGE YOUR WORKERS PARTICIPATION**
- **CALL UPON VOLUNTEERS TO CONTRIBUTE, ENCOURAGING ALL WORKERS TO SHARE THEIR EXPERIENCES AND IDEAS**
- **BE SINCERE AND LEAD BY EXAMPLE. NEVER FAKE IT. IF YOU DON'T KNOW THE ANSWER TO A QUESTION, ASSURE THEM YOU WILL FIND IT, AND FOLLOW UP WITH THEM IN A TIMELY FASHION**
- **THANK THEM FOR THEIR ATTENTION AND CONTRIBUTIONS AT THE END OF EACH MEETING**

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