

Emergency Response Plan – And First Aid Procedures - Field Version

ATTENTION: WSBC’s OHS Regulation Part 4: General Conditions, Emergency Preparedness and Response requires each company to conduct, report, record and keep annually, their Medical ERP Drill scenario, to ensure worker awareness and effectiveness of your medical emergency response procedures, and exit /evacuation routes. These ERP Drill records are also required to be submitted in question 3 of all small employer audits (ISEBASE/SEBASE). This ERP Drill form is available on the BCFSC website.

Site Emergency Response Plan

Date: (dd/mm/yy)	Project:	Radio Frequency:	RR:
Worksite location:		Lat:	Long:
Prime Contractor/Owner:		Contact: () -	
Site Supervisor:		Contact:() -	

First Aid/Fire Equipment

FA Attendant-Name, Level, and location:	Name: Radio: <input type="checkbox"/> Basic: <input type="checkbox"/> Intermediate: <input type="checkbox"/> With TE: <input type="checkbox"/> Advanced:
FA Equipment - Level and Location (ETV)	<input type="checkbox"/> Personal: <input type="checkbox"/> Basic: <input type="checkbox"/> Intermediate: <input type="checkbox"/> Advanced: <input type="checkbox"/> Dressing Station <input type="checkbox"/> First Aid Room
Transportation to MA available:	<input type="checkbox"/> Vehicle (minor only) <input type="checkbox"/> ETV <input type="checkbox"/> Helicopter
Muster/Heli-pad location: Lat/Long	
Fire protection equipment type and location:	

Emergency Numbers

Emergency Response Details

Life-Threatening Emergency Situations	911 (or local #)	<i>Driving directions to site & where to meet ambulance/heli.</i>
Ambulance		
Hospital		
Helicopters		
Search and Rescue	911	
RCMP- Local		
BC Hydro - Local	1-800 224-9376	<i>Directions to hospital/medical services:</i>
FortisBC	1-800-663-9911	
Ministry of Forest	1-800-663-7867	
24Hr WorkSafeBC	1-888-621-7233	
EMBC 24Hr Reporting	1-800-663-3456	
Initial Fire Reporting	1-800-663-5555 or *5555 on cell phone	
ICBC	1-800-910-4222	
BC One Call	1-800-474-6886	
Conservation Officer (RAPP)	1-877-952-7277 or *7277 on cell phone	

Response: *NOTIFY SITE SUPERVISOR*

STOP, LOOK and ASSESS the HAZARDS

First Aid – Authority of the First Aid Attendant

- Call / radio First Aid attendant to the scene
- Ensure site is safe, comfort patient, assist FA attendant as needed
- Have a first aid provider provide care to the patient to their level of training
- Stay with the injured worker
- Keep the person warm, dry, and calm
- DO NOT MOVE the person unless they are in immediate danger
- Apply CPR if the individual is not breathing and has no pulse
- Contact medical emergencies provider
- Dispatch a guide with radio to guide Emergency personal to site

Provide the following information to emergency personal:

- Your name
- Your exact GPS location
- When did the accident happen

Who is involved; How many people: The type, nature and severity of injury or emergency

Authority of the first aid attendant:

The first aid attendant (with the consent of the injured worker) will make the decision on whether the worker should be transported to medical aid. The attendant's decision of treatment or transport must not be overruled by the employer or supervisor. The attendant, however, does not have the authority to overrule a worker's decision to seek medical attention.

Medical Transportation - In the event of a minor injury or illness (non-rapid transport)

- Give injured or ill person initial treatment from First Aid attendant. Return to work or
- Seek medical attention at hospital or clinic, transport to facilities with company vehicle, accompanied by appropriate company representative

Serious injury or illness (rapid transport)

- Give injured or ill person initial treatment from First Aid attendant
- After initial assessment, Attendant will arrange to transport the injured person by the most appropriate means available: AIR or Ground

In the case of emergency evacuation by air:

1st Call to Emergency Services RCMP, Ambulance, or Fire/Search and Rescue 911.

Equipment Fire

- Immediately shut off power. [Activate fire suppression system.] Clear the area. If possible, eliminate fuel supply and attempt to extinguish fire.

Fatality

- Ensure site is safe.
- Phone 911 or alternate number if using the satellite phone, or RCMP (see phone numbers in injury section above).
- Call WSBC at 1-888-621-7233
- Do not disturb the site, cover the body, ribbon off the area, and block access with machine if needed.
- Do not state the workers name over the radio. In order to protect family members, do not communicate incident through any type social media.

Note: You do not have to answer any questions; nobody is to make any statements to anyone except to the Supervisor.

Forest Fire

Notify the BC Forest Service at 1-800-663-5555

If reasonable to do so, take action on all fires.

- Stop operations, and activate the nearest fire alarm, if available, or call for help before attempting to extinguish a fire, evacuate the area and assess the hazards
- Eliminate fuel source to the fire if it can be done safely
- Remove any nearby flammable sources
- Meet at a central meeting area to perform a head count.
- Remain available to communicate details of the fire suppression activity taken and what may be required.

Natural disaster- high winds, floods

- STOP, LOOK and ASSESS the HAZARDS
- Ensure you and others are safe; safety takes precedence over other priorities.
- Sound the Alarm- Call for Help - what happened, where, when, known injuries and present status.
- Isolate the Emergency Area - warn others to stay away, barricade if possible.
- Continue to identify and assess the scene for hazards

Spills

Stop work and immediately notify your Supervisor or EOHS Manager.

- Identify and evaluate any potential hazards associated with the control, containment and cleanup of the spill.
- Identify the volume and type of material of the spill.
- Refer to the Material Safety Data Sheets of the substance.

Refer to 24hr Spill Reporting # listed above (EMBC)