

Emergency Response Drill Report

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OHS Regulation 4.14: ATTENTION: WSBC's OHS Regulation Part 4: General Conditions, Emergency Preparedness and Response requires each company to conduct, report, record and keep annually, their Medical ERP Drill scenario, to ensure worker awareness and effectiveness of your medical emergency response procedures, and exit /evacuation routes. These ERP Drill records are also required to be submitted in question 3 of all small employer audits (ISEBASE/SEBASE). This ERP Drill form is available on the BCFSC website.						
PROJECT DETAILS						
DATE (MM/DD/YYYY):		TIME: <input type="checkbox"/> AM <input type="checkbox"/> PM		PROJECT MANAGER:		
PROJECT:		PROJECT SPECIFIC:		SUPERVISOR:		
LOCATION:				FORM FILLED OUT BY:		
METHOD OF ALARM:				<input type="checkbox"/> ERP TEST <input type="checkbox"/> ERP DRILL		
EMERGENCY SCENARIO	<input type="checkbox"/> FIRE	<input type="checkbox"/> MEDICAL	<input type="checkbox"/> SPILL	<input type="checkbox"/> NATURAL DISASTER	<input type="checkbox"/>	<input type="checkbox"/>
PARTICIPANTS						
1.	5.		9.			
2.	6.		10.			
3.	7.		11.			
4.	8.		12.			
DESKTOP DRILL			MOCK DRILL			
<ol style="list-style-type: none"> 1. Provide Emergency Scenario 2. Workers VERBALLY respond to "emergency" through discussion 3. Designated person checks verbal response against procedures 4. Check that the equipment to be used is in proper working condition 			<ol style="list-style-type: none"> 1. Provide Emergency Scenario 2. Workers physically respond by following procedures properly 3. Designated person evaluates response against procedures 4. Check that the equipment being used is in proper working condition. 			
Equipment checks:	<input type="checkbox"/> Fire tools	<input type="checkbox"/> First Aid/ETV	<input type="checkbox"/> Spill kits	<input type="checkbox"/>		
DRILL SCENARIO:						
DEBRIEF – What worked well:						
DEBRIEF – What needs improvement:						
DRILL DETAILS AND RESULTS						
MITIGATIVE PLANS FOR IMPROVEMENT (CHECK APPLICABLE)		EXPLAIN CORRECTIVE ACTION/EFFORTS HERE				
<input type="checkbox"/> ADDITIONAL STAFF TRAINING						
<input type="checkbox"/> ADDITIONAL EQUIPMENT REQUIRED						
<input type="checkbox"/> IMPROVED EMERGENCY SUPPLIES REQUIRED						
<input type="checkbox"/> COOPERATIVE PLANNING WITH RESPONDERS						
<input type="checkbox"/> REVISED EMERGENCY PROCEDURES						
<input type="checkbox"/> PROPER REPORTING & DOCUMENTATION						
<input type="checkbox"/> REVISED EMERGENCY PROCEDURES						
THIS DRILL DEMONSTRATES POSITIVE RESULTS				<input type="checkbox"/> YES <input type="checkbox"/> NO		