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| WORKSITE INSPECTION CHECKLIST | | Date: | / /20 | Location: |
| *For office /structure inspections, please see the appropriate “office site inspection “checklist.* | | Yes | No | Comments: *(Required for both “yes & no” )* |
| Administrative: | |  |  |  |
| Review forms - Notice of Project, Emergency Response Plan (ERP) and maps, and ensure they are available and have been reviewed by all workers on site. | |  |  |  |
| Review pre-work/ work plan / and the most recent hazard assessments and ensure they are being followed by all workers on site. | |  |  |  |
| Ensure Regulation required first aid coverage is on site and is accessible. (Review forms, kits, supplies, SDS’s, attendant’s tickets, ETV, etc.) | |  |  |  |
| Ensure all EMS/fire equipment is on site and in place. | |  |  |  |
| All necessary signage and in place. (Including entering an active logging area, radio frequencies, visitor check points, etc.) | |  |  |  |
| Note any changes to the work plan and ensure all workers have been informed. | |  |  |  |
| Ensure all permits are in place. i.e. hot works, limits of approach, burning, etc. | |  |  |  |
| Ensure all workers have the tickets, training and qualifications for their work tasks. | |  |  |  |
| General Safety | | Yes | No | Comments: |
| ETV (when required) is present, well stocked, clean and able to start, parked at the entrance to the worksite, facing out. | |  |  |  |
| Helipad location and means to summons first aid know to all workers. | |  |  |  |
| Machine free/ worker free zones clearly separated and know to all workers. | |  |  |  |
| Inspect all equipment, commercial vehicles, crew transport vehicles, pre-trips inspections, maintenance logs, cable logs, , housekeeping, etc. | |  |  |  |
| Monitored dust, noise, sediments levels. | |  |  |  |
| Workplace Safety | | Yes | No | Comments: |
| Road systems to and from worksite are safe, clear of hazards, signage is visible, etc. | |  |  |  |
| Work phases are well spaced, well organized and not in conflict with one another. (No phase congestion) | |  |  |  |
| Compliant PPE is being worn by all workers and is appropriate to their work tasks. | |  |  |  |
| All workers have access to their SWP and supervisors/mentors are present on the worksite. | |  |  |  |
| New or young workers are identified and known to all workers. | |  |  |  |
| All exit routes (means of egress) visible and assessable. Muster areas known. | |  |  |  |
| All structures (permanent / mobile) are clear of hazards and not in conflict with any work phases. (shops, mags, storage trailers/sheds) | |  |  |  |
| Radio frequencies, protocols and means of communications are posted and being followed by all workers. | |  |  |  |
| Hazards Identified / Managed: | | Yes | No | Comments: |
| Weather (circle as many as apply): | |  |  |  |
| *Wind* | |  |  |  |
| *Lightening* | |  |  |  |
| *Extreme Temperatures Cold/Hot* | |  |  |  |
| *Avalanche* | |  |  |  |
| *Soil Erosion due to rain, flooding, etc.* | |  |  |  |
| *Snow/Ice* | |  |  |  |
| *Dusty* | |  |  |  |
| *Smokey* | |  |  |  |
| *Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* | |  |  |  |
| Roads systems/radio protocol being followed to and from the worksite. | |  |  |  |
| Safe roads conditions/road maintenance, to and from the worksite. | |  |  |  |
| Hazards Identified /Managed con’t | | Yes | No | Comments: |
| Other Road Users (speeding, not calling km, etc.) | |  |  |  |
| Overhead (snags, power lines, etc.) | |  |  |  |
| Underground (utilities, culverts, etc.) | |  |  |  |
| Other workers/contractors (non-compliant work, unsafe habits, behavior, etc) | |  |  |  |
| Wildlife Encounters (ticks > bears) | |  |  |  |
| Communication /misinformation, out of date mapping, etc. | |  |  |  |
| Phase Congestion | |  |  |  |
| Work Processes | |  |  |  |
| Other: | |  |  |  |
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| Corrective Action Log | |  |  |  |
| Action # | Corrective Action Taken | By Who | By When | Completed Date |
|  |  |  |  |  |
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Inspected By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_