

SUPERVISOR SIFp CREW TALK GUIDE



The BCFSC SIFp Campaign was created to:

Create aligned terminology and reporting for SIFp events so that companies can:

- Increase or implement SIFp reporting within their sites, and
- Analyze trends from SIFp reporting to direct where safety resources and attention should be focused

What is SIFp (Significant Incident and Failure potential):

The purpose of the SIFp is to draw attention to significant events that may be overlooked and excluded by the Medical Incident Rate (MIR) or Recordable Rate benchmarking statistics traditionally used to measure safety performance. Declaring an event an "SIFp" is intended to red flag that event with the purpose of prompting companies to learn what categorical higher risk persists at each worksite, and focus attention to it. This is done by ensuring that not only a comprehensive investigation is completed along with its associated preventative actions, but that each of those SIFp events are pooled and collectively analyzed by the industry for trends and fundamental safety program change opportunities.

Two important questions are used to determine if an event is declared as a SIFp event:

1. If the circumstances been slightly different, could the event have reasonably resulted in a serious injury or a fatality?
2. If the situation was repeated a dozen or one hundred times, is it reasonable to conclude that the outcome would eventually be a SIF?

The SIFp Crew Talks have been developed to assist in the roll-out of the SIFp program. They are used in conjunction with two SIFp videos, SIFp webinars and the SIFp poster. Each crew talk introduces the workers to one of thirteen SIFp 'Event Categories'.

Each Crew Talk Sheet follows the following format:

- Front Page - includes a short introduction and some bullets on the various contents of each event category.
- Back Page - provides SIFp events examples to discuss with your crew. Use these examples, create your own or ask an employee for a recent close call or near miss to start a discussion. Engage the employees in determining if the event is a SIFp by asking:
 - What are the potential outcomes?
 - Is this a SIFp event?

Post the weekly Crew Talk and encourage your employees to review the contents of each SIFp event category.

HOW TO USE A SIFp

CREW TALK SHEET



SIFp Crew Talks work best if the whole crew actively participates. Here are some ways to encourage everyone to contribute.

- **PREPARE.** Ensure you have a good understanding of the material. Bring adequate notes to the meeting or use the SIFp Crew Talks. Clearly outline the main points you want the crew to understand and take-away and bring a notepad to make observations or assign this task to another worker.
- **ASK QUESTIONS.** During the meeting introduce each new SIFp topic and discuss the points you want to make by engaging the crew with questions. For example: cite an example and ask if it is a SIFp event or ask what the consequences are if a SIFp event takes place. After each question, allow time to let people process, then call on volunteers to answer. Use the answers as a springboard for further discussion. Don't just recite the answers!
- **ASK ABOUT PERSONAL EXPERIENCE.** If you ask a question and no one has an answer, rephrase it as it may be too abstract. Try to make it more direct and personal. Ask if someone has experienced any personal close calls or near missed that may be a SIFp event. This will help the employees understand what constitutes a SIFp event.
- **LIMIT THE AMOUNT OF TIME ANY ONE PERSON CAN TALK.** If an employee is talking too much, invite someone else to speak. Do it tactfully and without cutting them off. For example, wait until the person pauses and quickly say "thank you," and then move along.
- **NEVER MAKE FUN OF ANYONE** or make someone the example. All questions are good questions and may be relevant to many of the crew. The person asking the question may be the only worker feeling comfortable enough to ask it.
- **DON'T FAKE IT.** If someone has a question and you don't know the answer - don't guess or fake an answer. Write the question down and assure everyone you will research the question and get back to the person or crew with an answer but make sure you do – it could prevent an injury.
- **STICK TO THE TOPIC.** If the crew's questions and comments shift too far from the SIFp topic, let them know their concerns will be addressed later in private or in another safety meeting. These comments can also give you ideas for future meeting topics.



BC Forest Safety

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