## Refusal of Unsafe Work Tracking Form

Refer also to:

- H&S Procedure 3-84 Right to Refuse Unsafe Work Procedure
- WCB OHSR 3.12 Refusal of Unsafe Work

<table>
<thead>
<tr>
<th>Location:</th>
<th>Date:</th>
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<table>
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<tr>
<th>Job Description:</th>
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<table>
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<tr>
<th>Worker:</th>
<th>Supervisor:</th>
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**Completed By Worker**

1. **Unsafe Condition 3.12 (1):**

2. **Remedy 3.12 (3)(a):**

   OR

3. **Reasons from Supervisor why safe 3.12 (3)(b):**

4. **Decision 3.12 (4):**

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**Worker Signature**

**Supervisor Signature**

**Distribution:**

- Manager (original)
- Worker
- Supervisor (to be posted appropriately and immediately)
Flowchart for Regulation Guideline 3.12

Worker refuses to work (3.12(1))

Worker reports work refusal to supervisor (3.12(2))

Supervisor investigates (3.12(3))

Yes

Undue hazard controlled (3.12(3(a)))

Worker returns to work

No

Supervisor finds report of unsafe work not valid and worker informed (3.12(3(b)))

No

Worker continues to refuse to work (3.12(4))

Yes

Matter investigated in the presence of another worker (3.12(4(a), (b), or (c)))

No

Worker continues to refuse to work (3.12(5))

Yes

Supervisor or employer and worker contact prevention officer (3.12(5))

Prevention officer conducts inspection (3.12(5))

Yes

Undue hazard present (3.12(5))?

No

Prevention officer issues inspection report informing the parties that no undue hazard has been identified

Yes

Prevention officer issues inspection report addressing the undue hazard