



## Small Employer Occupational Health and Safety Course (SEOHS)

Note that this course is mandatory for one representative from every company that plans to become SAFE certified using either the SEBASE or ISEBASE audit. This requirement cannot be assigned to a contractor or consultant.

- **Independent Small Employers (ISEBASE)** - 2 to 5 employees (and contractors), including company owner
- **Small Employers (SEBASE)** - 6 to 19 employees (and contractors), including company owner

To enroll in the SAFE Companies SEOHS Course, please submit a completed enrollment form (next page) and course fee to the BC Forest Safety Council.

**It is highly recommended before enrolling in the course that your company also be registered with the SAFE Companies Certification program.**

To register your company, please visit our website to download a registration form at <http://www.bcforestsafes.org> or call our office toll free 1-877-741-1060 for assistance.

<b>Scheduled Courses</b> <i>(indicate on page 2 which session you are selecting)</i>	
<b>Location &amp; Date</b>	<b>Location &amp; Date – cont'd</b>
Campbell River - Feb. 16-17	Campbell River - May 17-18
Quesnel - Mar. 1-2	Quesnel - May 24-25
Cranbrook - Mar. 12-13	Prince George - May 31-Jun. 1
Castlegar - Mar. 15-16	Cranbrook - Jun. 4-5
Prince George - Mar. 15-16	Terrace - Jun. 4-5
Courtenay - Mar. 29-30	Smithers - Jun. 7-8
Kamloops - Mar. 29-30	Nanaimo - Jun. 7-8
Langley - Apr. 12-13	Nelson - Jun. 18-19
Nanaimo - Apr. 19-20	Fort St. John - Jun. 20-21
Williams Lake - May 10-11	

- Maximum course capacity – 20 students per class
- Course confirmations are e-mailed to participants one week prior to course
- Course begins at 8:00 a.m. Lunch, coffee will be provided

***Please submit following page only***


# ENROLLMENT FORM – Small Employer Occupational Health and Safety Course

Course Location	Course Date
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## Company Information *(complete fully and print clearly)*

Legal Name of Company		Company Trade Name or "Operating As" Name	
Registered with SAFE Companies Certification program? <input type="checkbox"/> Yes <input type="checkbox"/> No		SAFE Companies category: <input type="checkbox"/> Independent Small Employer (2 – 5) <input type="checkbox"/> Small Employer (6 – 19)	
WorkSafeBC Account Number	First & Last Name of Company Owner or Principal		
Company Address (Street and PO Box if applicable)			City / Town
Province	Postal Code	Company Email Address	
Company Phone Number		Company Fax Number	
First & Last Name of Course Participant			Birthdate Month _____ Day _____
Course Participant Address (Street and/or PO Box, City/Town)			Province & Postal Code

## Payment Information *(payment must accompany enrollment)*

<b>Course Fee: \$308.00</b> (includes 12% HST)		Please remit payment by: <input type="checkbox"/> Enclosed Cheque payable to BC Forest Safety Council <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard	
Credit Card Number	Expiry Date		 <p><b>IMPORTANT:</b> Please include CVD (3 digit security code from back of credit card)</p>
Name on Card		MM    YY	
Cardholder's Signature			

*Your company, personal and financial information is only used for purposes of course enrollment and SAFE Companies verification. Confidential information will not be disclosed to third parties. Your information is valuable and we ensure all reasonable measures are taken to protect it.*

**Send this completed form to BC Forest Safety Council by:**

Fax: (250) 741-1068

Email: [training@bcforestsafecouncil.org](mailto:training@bcforestsafecouncil.org)

Mail: 420 Albert St., Nanaimo, BC V9R 2V7



**BC Forest Safety Council**  
*Unsafe is Unacceptable*

**IMPORTANT NOTES:** **A)** If minimum enrollment is not met two weeks prior to a course start date, the Council reserves the right to cancel the course and reimburse paid registrants.

**B)** Please notify us as soon as possible should you need to withdraw or reschedule your enrollment.

**C)** No Shows will not receive reimbursement or credit for future courses and will need to enroll again.