

Guide to SAFE Companies Registration

CURRENT SAFE COMPANIES REGISTRATION CATEGORIES

Independent
1-2 peak season employees or dependent contractors

Small
3-19 peak season employees or dependent contractors

Large
>20 peak season employees or dependent contractors

Do you hire an employee or a contractor that works for you on a forestry worksite?

NO

YES

Individual Owner / Operator Program

You are an Individual Owner /Operator and your company has only 1 on-site forestry worker, and that is you

(your company may have an off-site admin. employee)

1. Register as Independent - \$132.50 fee
2. Attend Individual Owner/ Operator OHS Training (1 day)
3. Use the Individual SAFETy Log to track your safety activities and submit log sheets for verification and certification

Individual SAFETy Log

You are a company that is independent in numbers, but has small employer safety responsibilities

Participation in the Small Employer Program

This is because as an employer/contractor of other companies, you have the responsibility as to ensure the health and safety of all workers working for that employer, and any other workers present at a workplace.

1. Register as Independent - \$132.50 fee
2. Attend Small Employer OHS Training (2 days)
3. Conduct self-administered SEBASE Audit

Examples of who this includes:

- the log-broker (contractor of others that will be conducting work)
- the tenure holder (have responsibilities of owner/licensee)
- the woodlot operator that has employees and/or contracts with others to perform various phases of work
- the equipment owner that hires an employee to operate equipment (e.g. – truck, skidder, dozer, processor)
- the forestry employer that hires another on-site employee

SEBASE Audit Protocol

Small Employer Program

1. Register as Small Employer - \$636 fee
2. Attend Small Employer OHS Training (2 days)
3. Conduct self-administered SEBASE Audit

Large Employer Program

1. Register as Large Employer - \$1272 fee
2. Retain an External Auditor to audit operations for certification

BASE Audit Protocol